



SYMBIOSIS INTERNATIONAL (DEEMED UNIVERSITY)

(Established under section 3 of the UGC Act, 1956)

Re-accredited by NAAC with 'A' grade (3.58/4) | Awarded Category - I by UGC

Founder: Prof. Dr. S. B. Mujumdar, M. Sc., Ph. D. (Awarded Padma Bhushan and Padma Shri by President of India)

Notification No.SIU/28/768 dated 18th August, 2018


Sub: Guidelines for NER Scholarship for Students from North-East Region (NER)

It is hereby notified for information of all concerned that, as per the decision taken by the University authorities the Guidelines of NER Scholarship for the students from North-East Region (NER) are attached as Annexure 'A'

These Guidelines will be effective from the date of publication of this notification.

Authority : Resolution No. A 7 BoM dated 12th July, 2018.

SIU/28/18/ 3950
Dated: 18th August, 2018


Dr. M. S. Shejul
Registrar

Copy for information to:

The Hon'ble Chancellor, Pro Chancellor, Vice Chancellor, Principal Director, Symbiosis, Dean-Academics and Administration, Symbiosis, Deans of Faculties of Symbiosis International (Deemed University), Director, Deputy Director, Administrative Officer/ Assistant Administrative Officer/ Office Superintendent of Constituent Institutes / Departments of SIU, Officers of Symbiosis Society and Symbiosis International (Deemed University).

Guidelines NER Scholarship Scheme for Students from North-East Region (NER)

1. Overview

Dr. S. B. Mujumdar, Chancellor of Symbiosis International (Deemed University) believes that education is the best way of attaining international peace and friendship. He created Symbiosis in 1971, to offer a *home away from home* for foreign students from Africa and Asia. Through the establishment of Symbiosis Ishanya Cultural and Educational Centre (SICEC), on October 31, 2014, Symbiosis is now extending its hand to needy and deserving students from the North-East Region (NER) comprising 8 states viz. Assam, Meghalaya, Nagaland, Arunachal Pradesh, Tripura, Manipur, Mizoram and Sikkim. This is our small contribution to national integration.

The University is keen to offer scholarships to NER students to give them the opportunity to benefit from the high quality educational programmes of Symbiosis International (Deemed University). The scholarships can be offered in co-operation with the State Education Ministries to ensure that they are awarded to the most deserving candidates.

The NER Scholarships are funded by the Symbiosis International (Deemed University). They will be administered by the Symbiosis Ishanya Cultural and Educational Centre (SICEC) under the guidance of SIU. The Scholarship Committee shall endeavour to maintain gender balance and to include students from diverse backgrounds while selecting candidates. Under this scheme, the following scholarships are available to the NER students:

- 1.1 The number of scholarships will be 10 (ten) in total.
- 1.2 Of these ten scholarships; 2 (two) will be offered at Post Graduate level and 8 (eight) at Under Graduate level.
- 1.3 These scholarships will be made available for the Faculties of Engineering, Health and Biological Sciences, Computer Studies and Media, Communication and Design.
- 1.4 Please refer to the SIU website for a list of available educational programmes.
- 1.5 These scholarships cover only academic fees. However, students must bear all additional costs including application fee, administrative fee, uniform charges, books, travel, housing, food, medical insurance, security deposit (if any) etc.

The scholarship holder will be refunded the 1st instalment of academic fee, after the approval of his/ her scholarship application.

2. Eligibility Criteria

- 2.1 The applicant should have appeared for the SET/SNAP/ Any other Entrance Examination of SIU and secured admission in merit to the programmes for which scholarships are awarded.
<http://www.siu.edu.in/admissions.php>
- 2.2 NER Scholarships are only for students bearing domicile certificate of any of the eight states of NER.
- 2.3 Applicants must obtain at least 50% marks or equivalent grade (45% or equivalent grade in case of Scheduled Caste/ Scheduled Tribes) at standard XII or equivalent examination. Those appeared for final exams and awaiting final results should submit results of the last held exam (in case of Undergraduate programme).
- 2.4 Applicants must obtain at least 50% marks or equivalent grade (45% or equivalent grade in case of Scheduled Casts/ Scheduled Tribes) at graduation as a qualifying grade in Graduation (in case of Postgraduate programme). (For SC/ST candidates 45%).
- 2.5 Applicants must fulfil the specific eligibility criteria (if any) of the desired programme of SIU.
(Please log on to <http://siu.edu.in/admissions.php>)

The Eligibility documents to be submitted are mentioned on the following links:

UG programmes: <http://siu.edu.in/pdf/admissions/eligibility-ug.pdf>

PG Programmes: <http://siu.edu.in/pdf/admissions/Eligibility-Documents-New-PG.pdf>

2.6 Exceptions: This scholarship policy does not cover the following:

- NRI, OCI and PIO students
- Students of short term programmes
- Students of Doctoral programmes
- Students of Part-time programmes
- Students availing scholarships under Government or any other scheme

3. Selection Process

(A) How to Apply:

Students who desire to apply for NER Scholarship must:

- Check the eligibility criteria relevant for undergraduate and Post graduate programmes
- Download the application form from the link
<https://siu.edu.in/admissions.php#Scholarships>
- Forward the filled in application form with necessary documents as mentioned in (B) through the Director of the Constituent Institute/ Department to Symbiosis Ishanya Cultural and Educational Centre (SICEC).

(B) The following documents and process will be applicable for evaluating applications:

- 3.1 Academic Transcripts to support the record of sustained academic excellence

- 3.2 Letter of Recommendation from a Gazetted Officer/elected representative of people/member of judiciary/Principal of school/college or similar
- 3.3 Statement of Purpose
- 3.4 Any other document that the scholarship committee may require
- 3.5 Any document that the candidate may wish to submit in support of his/her case
- 3.6 Specific Eligibility Criteria: Students must satisfy the specific eligibility for a programme for which he/she is applying.
- 3.7 The Selection Committee will select the candidate for scholarship on the basis of academic achievements, statement of purpose and references and other documents submitted. The decision of the Selection Committee will be final. Clarifications for not being awarded the scholarship will not be given.
- 3.8 The Selection Committee shall consist of –
1. Director, Symbiosis Ishanya Cultural and Educational Centre (SICEC) - Chairperson
 2. Deputy Director, Symbiosis Centre for International Education (SCIE) - Member
 3. Director, Symbiosis School of Media and Communication, - Member Bengaluru
 4. Deputy Director, Symbiosis Institute of Technology(SIT) - Member
 5. Deputy Director, Symbiosis Institute of Health Sciences (SIHS), Pune - Member
 6. Deputy Director, Symbiosis Centre for Information Technology (SCIT), Pune - Member
 7. Deputy Registrar, SIU - Member
 8. Head-Student Affairs, SIU - Member Secretary

4. Terms and Conditions

- 4.1 The scholarships consist of full waiver of the academic fees of the programme for its entire duration. However, the scholarship holder will have to bear all other expenses, such as application fee, administrative fee, uniform charges, books, examination fee, medical insurance, housing, food, security deposit (if any).
- 4.2 The student shall not be allowed to change the programme or the Institute for which he/she is given scholarship even if the duration and the academic fee is the same.
- 4.3 Recipients must satisfy basic criteria of good behaviour (not being involved in any disciplinary misconduct issues), 75% attendance in each semester and at least CGPA 6 on 10 point scale at the end of each semester with no backlogs in any subject (must pass all courses in all semesters). Students should not have a Terms Not Granted (TNG) in any semester. Students must obtain, from Directors of the institutes they belong to, a good conduct/character certificate at the end of each year so as to facilitate the continuance of the scholarship.

- 4.4 Scholarship recipients may be asked to participate in media activities for the promotion of these scholarships, SICEC and SIU.
- 4.5 Students shall complete their programme within a stipulated duration. Delay in completion of programme will not be covered under the scholarship. In case of delay in completion, the scholarship holder shall be responsible for paying additional charges, if any.
- 4.6 SIU reserves the right to cancel the awarded scholarship with immediate effect if any document lacks authenticity. Student is required to show original transcripts and documents, copies of which are submitted with scholarship application.
- 4.7 The scholarship duration will not be extended if the scholar is detained/ debarred from appearing in the examination due to shortage of attendance. Suspension from the University will result in immediate withdrawal of the scholarship.
- 4.8 Students on scholarship are permitted to go to their home state only during vacations without any financial liabilities on SIU and must ensure compliance with all attendance criteria.
- 4.9 Symbiosis International University reserves the right to withdraw the scholarship, if there is adequate evidence of illegal activities against the scholarship holder.
- 4.10 In case a scholarship holder violates the code of conduct of Symbiosis International University, his/her scholarship would be cancelled immediately.
- 4.11 Monitoring of Scholarships will be undertaken by SIU jointly with the concerned institute to ensure that scholarship recipients are abiding by the terms and conditions of their scholarship. This monitoring will include but is not limited to:
- Academic performance
 - Re-assessment of personal circumstances, if required
 - Any feedback or new information received from the concerned agency/ office.
- 4.12 Scholarship Payment will not be made to the recipient directly in the form of money or any other financial benefits. Payments will be made by the SIU directly to the institute where the recipients are enrolled. This payment will be made continuously for each year for the duration of the programme as long as the recipient is abiding by the terms/conditions.
- 4.13 Scholarship Cessation: In case a student violates any terms/ conditions of the undertaking, the scholarship will immediately cease. Amounts already disbursed in that year will be liable to be paid back to SIU by the scholarship holder.
- In case a student leaves the programme halfway through the academic year, the scholarship will cease immediately. The student shall be liable to pay back the scholarship amount already disbursed for that year to SIU. *
- In case a student leaves the programme at the end of an academic year, without completing it fully, the scholarship will cease and the amount already disbursed will liable to be paid back by the student to SIU. *

In case the scholarship holder is found guilty of gross misconduct, the matter will be reported to the Student Affairs Department by the Constituent institute/ Department for further action.

4.14 Where there is any doubt as to the interpretation or administration of the policies and procedures contained within this document, the Vice Chancellor, SIU will be the competent authority for making decisions.

4.15 SIU reserves the right to alter/modify any condition of the scheme and to make an exception at its sole discretion.

**In case the student does not repay, the University shall have the right to recover the said disbursed amount from the security deposit, hostel fees, mess fees etc.*

For any information regarding admissions & scholarships under this scheme, please write to head_studentaffairs@siu.edu.in



8. Permanent Address:

City :	State :
Pin Code :	

9. E-Mail ID:**10. Alternate E-Mail ID:****11. Aadhaar card No.:****12. Passport No.:****13. Driving Licence No.:****14. Domicile Certificate: Yes/No****15. Mother Tongue:****16. Other Languages known:****17. Parents' Phone No.:**

Father: _____ Mother: _____

18. Parents' Email ID:

Father: _____ Mother: _____

19. Stream:

Engineering	Health and Biological Sciences	Computer Studies	Media, Communication & Design
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20. Educational Details

Type of Education	Year of Passing	School /College	Board/ University	Stream	Degree	Passing Percentage or Equivalent Grade	*If appearing for Final year exam (Percentage of marks of last held exam)
X th							
XII th							
Graduation*							
Post Graduation*							
Any Other							

21. For Renewal of Scholarship

Programme	Semester Passed (I,II,III,IV,V,VI,VII,VIII,IX) Year Passed (1,2,3)	GPA

(Attach photocopy of detail marks card)

DECLARATION

I am aware of the following rules and I promise to abide by them:

1. The scholarship consists of full waiver of the academic fees of the programme for its entire duration. However, the scholarship holder will have to bear all other expenses, such as application fee, administrative fee, uniform charges, books, examination fee, medical insurance, security deposit(if any).
2. The student shall not be allowed to change the programme or the institute for which he/she is given scholarship even if the duration and the academic fee is the same.
3. Recipients must satisfy basic criteria of good behaviour, 75% attendance in each semester and at least CGPA 6 on 10 point scale at the end of each semester with no backlogs in any subject (must pass all courses in all semesters). Students should not have a Terms Not Granted (TNG) in any semester. Students must obtain, from Directors of the institutes they belong to, a good conduct/character certificate at the end of each year so as to facilitate the continuance of the scholarship.
4. Scholarship recipients may be asked to participate in media activities for the promotion of these scholarships by SICEC and SIU.
5. Students shall complete their programme within a stipulated duration. Delay in completion of programme will not be covered under the scholarship. In case of delay in completion, the scholarship holder shall be responsible for paying additional charges, if any.
6. SIU reserves the right to cancel the awarded scholarship with immediate effect if any document lacks authenticity. Student is required to show original transcripts and documents, copies of which are submitted with scholarship application.
7. The scholarship duration will not be extended if the scholar is detained/ debarred from appearing in the examination due to shortage of attendance. Suspension from the University will result in immediate withdrawal of the scholarship.
8. Students on scholarship are permitted to go to their home state only during vacations without any financial liabilities on SIU and must ensure compliance with all attendance criteria.
9. Symbiosis International (Deemed University) reserves the right to withdraw the scholarship, if there is adequate evidence of illegal activities against the scholarship holder.
10. In case a scholarship holder violates the code of conduct of Symbiosis International University, his/her scholarship would be cancelled immediately.
11. Monitoring of Scholarships will be undertaken by SIU jointly with the concerned institute to ensure that scholarship recipients are abiding by the terms and conditions of their scholarship.

This monitoring will include but is not limited to:

- Academic performance
- Re-assessment of personal circumstances, if required
- Any feedback or new information received from the concerned agency/ office.

12. Scholarship Payment will not be made to the recipient directly in the form of money or any other financial benefits. Payments will be made by the SIU directly to the institute where the recipients are enrolled. This payment will be made continuously for each year of the duration of the programme as long as the recipient is abiding to the terms/conditions.



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13. **Scholarship Cessation:** In case a student violates any terms/ conditions of the undertaking, the scholarship will immediately cease. Amounts already disbursed in that year will be liable to be paid back to SIU.
In case a student leaves the programme halfway through the academic year, the scholarship will cease immediately. The student shall be liable to pay back the scholarship amount already disbursed for that year to SIU. *
In case a student leaves the programme at the end of an academic year, without completing it fully, the scholarship will cease and the amount already disbursed will liable to be paid back by the student to SIU. *
In case the scholarship holder is found guilty of gross misconduct, the matter will be reported to the Student Affairs Department by the Constituent institute/ Department for further action.
14. Where there is any doubt as to the interpretation or administration of the policies and procedures contained within this document, the Vice Chancellor, SIU will be the competent authority for making decisions.
15. SIU reserves the right to alter/modify any condition of the scheme and to make an exception at its sole discretion.

**In case the student does not repay, the University shall have the right to recover the said disbursed amount from the security deposit, hostel fees, mess fees etc.*

Student's Signature

Date:

Name:

Verification/Information to be furnished by the Head of the Institute/ Department

It is certified that the information filled in the above mentioned columns by Mr/Ms _____ S/O,D/O,W/O Mr. _____ who is admitted in _____ programme for the academic year _____ in _____ Institute is correct.

For Renewal of Scholarship:

It is certified that the above mentioned student has passed the _____ examination for _____ (semester/year) and has attained _____ GPA.

Date:

Signature of the Head of the Institute

Place:

Official seal

Recommended
Chairman, Selection Committee

Approved
Chairman, SSF